

## CSR FORUM – MINIMUM CRITERIA

### *Minimum Criteria for CSR Consultants / CSR Trainers in the CSR Dialogue Forum*

- a) basic CSR qualification (accreditation granted by incite, training relevant to the topic, which has successfully been completed at a University or at a University of Applied Sciences);
- b) annual demonstrable further training (e.g. relating to the topic of soft skills);
- c) letter of motivation (What have I learned on my way?);
- d) letter of reflection after 1 year and then every 3 years;
- e) my personal CSR Project;

Self-image:

- trading license for Business Consultants and Trainers;
- Curriculum Vitae;
- references

### *Minimum Criteria for Companies in the CSR Dialogue Forum (core team)*

- a) The company has implemented a CSR system or has the intention to implement such a system (e.g. Sustainability Report, Quality Seal acc. to ISO 26000; sustainability projects, demonstrable addressing of the topic - e.g. project “Erfolg mit Fairantwortung 1.0” - this corresponds to a “respACT” project (“**resp**onsible **act**ion involving respect”) = Austrian business council for sustainable development))
- a) management statement (either official CSR Statement or statement explaining why accession is desired)

### *Minimum Criteria for CSR Managers in the CSR Dialogue Forum*

- a) basic qualification as a CSR Manager (2 - 3 days’ training, training relevant to the topic, which has successfully been completed at a University or at a University of Applied Sciences);
- b) letter of motivation;
- a) letter of reflection after 1 year and then every 3 years

Self-image:

- Curriculum Vitae

### *Minimum Criteria for Persons Interested in CSR*

- a) my personal CSR Project (see CSR Consultants);
- b) at least 2 recommendation letters;
- c) letter of motivation;
- d) letter of reflection after 1 year and then every 3 years

Self-image:

- Curriculum Vitae